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Lisa Higareda

Education: B.A. in Elementary Education - University of Iowa - College of Education

Career Experience:

Bright Horizons Family Solutions March 2019 - June 2020 Round Rock, TX

As a substitute teacher, worked to provide same experience as the full-time teachers by providing a positive environment for the children in the center to learn and grow. Helped to maintain a safe environment that included age appropriate curriculum for the center.

A Place for Rover July 2015 - Dec 2018 San Antonio, TX

As an independent contractor for Rover I take care of people's little furry loved ones. I am responsible for keeping the dogs fed and cared for while their parents are out of town or away for the day.

I provide the highest level of customer service for my customer by making sure to constantly keep the owners updated with photos and notes on how their furry companions are doing.

Bright Horizons Family Solutions Aug 2013 - July 2015 San Antonio, TX

As a teacher within the Bright Horizons center I was responsible for assisting with and planning the activities in the classroom. This includes writing up and documenting the planned activities for the week. I utilize Microsoft Word to create and edit necessary documentation for the room. For various documentation and displays I utilize Adobe Photoshop and Microsoft office for these products.

In addition to documentation and material creation for the classroom I assist with assuring that day to day activities occur as needed in the classroom by assisting with managing tasks and also following direction as given by my supervisors.

Within my job I am also responsible with creating daily written documentation for the children in the room, providing adequate and detailed documentation of the children's daily activities. I strive to work as a valuable teammate in my center providing the skills that I have to improve the workplace and provide excellent services to our clients.

Bright Horizons Family Solutions May 2004 -Aug 2013 Iowa City, IA

As a Lead Teacher at Bright Horizons Family Solutions Child Care Center, my job has included many different roles and responsibilities. Working with the center director to coordinate work schedules for thirty teachers to fit with in budgetary constraints while still allowing the center to run within state and Bright Horizons corporate regulated ratios to insure children safety.

I functioned as the on-site supervisor for the center. This meant that in case the Director and Assistant Director were absent I was in charge of the center responsibilities. These responsibilities include the coordination of necessary staffing as needed, working with clients to resolve any concerns or issues by taking calls, responding to on-site requests, as well as being responsible in emergency situations at the center.

In my years working as a lead teacher in the center I have spent time working to develop relationships with all of our clients, gaining their trust and creating valuable partnerships with them to ensure their continued enrollment at the center. I worked to achieve this throughout my time at Bright Horizons, and was recognized for doing so with the Parent Partnership Award through the Bright Horizons awards of excellence

My job as a lead teacher was to create a respectful workplace among all the teachers in my classroom using the written principles, that are the foundation of excellence for Bright Horizons centers. Working to uphold these standards I worked to successfully participate and contribute to two NAEYC(National Association for the Education of Young Children) accreditations in two different rooms in the center as a lead teacher in both rooms. During the first accreditation the documentation portfolio I designed was adapted for the region as the standard for NAEYC portfolios.

Volunteer Experience:

Animal Defense League of Texas

Provided foster care of animals in need of housing prior to being put up for adoption. This included managing feeding and medicating multiple puppies throughout their time in our home.

I also volunteered within the shelter to assist in operating room recovery, walk dogs, and clean kennels.